Synod Examining Committee Report
(All Probationers)

Name: _______________________________________________________________

Date of examination: _________________________________

1. **Written exegesis:**

   Competent / Not Yet Competent / Not Competent (delete whichever is not applicable)

   Report: (this report needs to substantiate the assessment)

   ____________________________________________________________
   ____________________________________________________________
   ____________________________________________________________
   ____________________________________________________________
   ____________________________________________________________

   **Competence in entering into dialogue on the exegesis:**

   Competent / Not Yet Competent / Not Competent (delete whichever is not applicable)

   Report: (this report needs to substantiate the assessment)

   ____________________________________________________________
   ____________________________________________________________
   ____________________________________________________________
   ____________________________________________________________
   ____________________________________________________________

2. **Give evidence that the call to the Ordained Ministry is intact:**

   Call affirmed / Call uncertain / Call absent (delete whichever is not applicable)

   Recommendation: (needs to substantiate the assessment)

   ____________________________________________________________
   ____________________________________________________________
   ____________________________________________________________
   ____________________________________________________________
   ____________________________________________________________
Name of Probationer: 

Circuit name and number: 

Superintendent’s name: 

1. Please comment on your observation of the Probationer’s sense of calling to the Ordained Ministry. 

2. Please comment on evidence of personal and corporate spiritual discipline and spiritual maturity. 

3. How well does the Probationer work with the Organisations in the circuit? 

4. How does the Probationer express adherence of L&D 3.4 and 3.5 (pages 25 and 26 of 11th Edition)? 

5. How does the Probationer show evidence of adherence to the discipline of the Methodist Church? Does she/he show personal discipline? 

6. Please comment on the Probationer’s relationships in the church: 

7. Please comment on the Probationer’s capacity for work: 
8. Comment on leadership ability as well as response to leadership by others:

________________________________________________________________________

9. Give examples of the Probationer taking the lead in solving problems or initiating projects.

________________________________________________________________________

10. How have you observed growth in the Probationer in the past year?

________________________________________________________________________

11. What areas of difficulty do you think the Probationer encountered during the year?

________________________________________________________________________

12. What plans have been put into place to address these areas of difficulty?

________________________________________________________________________

13. FOR A NON-ITINERANT PROBATIONER

   (a) How is the Probationer dealing with full time employment and part time ministry and studies?

________________________________________________________________________

   (b) What is the response of the Quarterly Meeting on the continued appointment in the circuit?

________________________________________________________________________

Superintendent’s name: ___________________________ Superintendent’s signature: ___________________________

Probationer’s name: ___________________________ Probationer’s signature: ___________________________

Circuit steward’s name: ___________________________ Circuit steward’s signature: ___________________________
ASSESSMENT OF TRIAL SERVICES
(Local Preachers, Candidates, Probationers, Ordinands)

Name of Probationer: ______________________________ Date: __________________

<table>
<thead>
<tr>
<th>Marks</th>
<th>Max</th>
<th>Awarded</th>
</tr>
</thead>
<tbody>
<tr>
<td>1. THE PREACHER</td>
<td>10</td>
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<tr>
<td>What impression did the preacher convey through personality, dress, body language, gestures, inflexions of voice, mannerisms? Note should be taken of projection of voice, use of vocabulary and general demeanour.</td>
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<tr>
<td>2. CONDUCT OF THE SERVICE</td>
<td>10</td>
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<tr>
<td>a) General: An overall impression of the service as an act of worship. Did the congregation meet God in real worship? Were there any creative and helpful innovations which enabled worshippers to participate effectively in the service?</td>
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<tr>
<td>b) Use of Liturgy and Form of Service: Where liturgy was used, was this done in a way that showed an understanding of the words spoken? Was the congregation enabled to sense the progression in the service that clarified the meaning of what they were doing? Was there familiarity with the liturgy that showed careful preparation?</td>
<td></td>
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<tr>
<td>c) Hymns and Spiritual Songs: Was the choice of hymns and spiritual songs suited to the theme of worship? Credit should be given for variety of subject, appropriateness for each part of the service and good choice of metre.</td>
<td></td>
<td></td>
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<tr>
<td>d) Scripture: Was the scripture read intelligently, clearly and with the natural emphasis required by the passage?</td>
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<tr>
<td>e) Prayers: Sincerity and spirituality should be evident. There should be evidence of original work. The service should include the elements of Adoration, Praise, Thanksgiving, Confession, Petition, Intercession, Forgiveness and Invocation of God’s presence.</td>
<td></td>
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<tr>
<td>Total for service</td>
<td>50</td>
<td></td>
</tr>
<tr>
<td>3. THE SERMON</td>
<td></td>
<td></td>
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<tr>
<td>Interpretation of the Word: Did the preacher understand and interpret scripture accurately? Was a clear understanding given of the context of the passage? Was there clear evidence of applied skills in Biblical exegesis? Did the message harmonise with the Christian gospel and with Methodism?</td>
<td></td>
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<tr>
<td>Content of Sermon: What was the sermon about? How adequately did the preacher deal with the subject? Was there a clear structure? Was the congregation challenged?</td>
<td></td>
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<tr>
<td>Use of resources: Was the subject well-researched? Did the preacher understand human nature and show in the delivery a grasp of the essence of the gospel? Was the message appropriate to the hearers? Was the use of illustration creative, and did the illustrations apply accurately to the points the preacher was making?</td>
<td></td>
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<tr>
<td>Application: Did the sermon lead to a climax and did it seek to answer the question “How”? Did the preacher show a clear understanding of the context? How clearly was the content of the sermon related to the scripture lessons and the context of the congregation?</td>
<td></td>
<td></td>
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<tr>
<td>Total for sermon (Sub-minimum = 25/50)</td>
<td>50</td>
<td></td>
</tr>
<tr>
<td>TOTAL</td>
<td>100</td>
<td></td>
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</tbody>
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What suggestions are there to improve the quality of this service of worship?

EXAMINERS:
Name: ______________________________ Signature: ______________________________

Category: ______________________________

Categories:
49% and under (or if any subminima not achieved)
50% – 54%
55% – 59%
60% = 69%
70% - 79%
80% and above

F = Fail
E = Weak
D = Fair
C = Good
B = Very Good
A = Excellent

Note:
• For Candidates for the Ministry a full written Report on the Trial Services must be submitted to the Synod with this Assessment sheet.
• For Probationers a brief paragraph for the information of the Synod and the Probationer is sufficient.
• For Ordinands a detailed written Report is also required by the screening committee and the Synod.

assessment.trialservices
LISTENING COMMITTEE QUESTIONNAIRE FOR PROSPECTIVE ORDINAND

Name of Probationer: _________________________________

Circuit Name: _________________________________ Circuit No.: _______________________________

Please comment on the Probationer’s responses to the following questions:

1. Do you have an ongoing sense of call to the ordained ministry and how have you grown in this call since candidature?

________________________________________________________________________

________________________________________________________________________

2. Comment on your specific pastoral responsibilities and how you have integrated your academic training with the actual experience of ministry.

________________________________________________________________________

________________________________________________________________________

3. What preaching and teaching ministries have you engaged in within the Circuit?

________________________________________________________________________

________________________________________________________________________

4. What leadership have you exercised in the Circuit?

________________________________________________________________________

________________________________________________________________________

5. Have you been authorised to administer the Sacraments, and how have you engaged in this?

________________________________________________________________________

________________________________________________________________________

6. What cross-cultural experience have you had in the Circuit and how able are you to minister in a variety of contexts?

________________________________________________________________________

________________________________________________________________________

Members of the Listening Committee:

Name: _________________________________ Signature: _______________________________

Name: _________________________________ Signature: _______________________________

Name: _________________________________ Signature: _______________________________

Name: _________________________________ Signature: _______________________________
Name of Probationer: ___________________________ Date of QM: ___________________________

Circuit Name: ___________________________ Circuit No.: ___________________________

Please comment on the following:

1. The Probationer’s ongoing sense of call to the ordained ministry and his/her growth since candidature.

2. The actual pastoral responsibility that the Probationer has in the circuit and the successful integration of formation of ministry with the practical work.

3. The preaching and teaching ministry the Probationer has been involved in within the Circuit. (The Trial Service marks to be included in the report).

4. The Probationer’s exercise of leadership in the Circuit, including the conduct of meeting, involvement in organisation and any Circuit events.

5. The administration of the Sacraments, if authorized to do so in the Circuit:

6. The Probationer’s cross cultural experience in the circuit and his/her ability to minister across various contexts.

Superintendent Name: ___________________________ Signature: ___________________________

Circuit Steward Name: ___________________________ Signature: ___________________________

Quarterly Meeting Recommendation to Synod: __________________________________________

THE METHODIST CHURCH OF SOUTHERN AFRICA
EDUCATION FOR MINISTRY AND MISSION UNIT
Prospective Ordinand’s Screening interview report

This interview is conducted by a District Committee before the District Synod

1. Name of the prospective Ordinand

2. Is the prospective Ordinand able to articulate and demonstrate an ongoing sense of calling to the Ordained ministry?

3. Does the Superintendent’s, Quarterly Meeting and SMMS Exit (if applicable) Reports confirm the Church’s sense of call and readiness for the Ordination?

Comment fully on the following:

4. The prospective Ordinand’s devotional discipline.

5. Social, mental and physical health.

6. What evidence is there of personal growth (skill for ministry, relevant knowledge and spiritual maturity)?
7. Comment on the prospective Ordinand’s application of the Methodist Rule of Life.


8. Comment on the prospective Ordinand’s suitability for the Methodist ministry.


9. Comment on the prospective Ordinand’s competency for our work (a separate sheet may be attached, if required, but must be signed by the chairperson of the screening committee).


Date of interview: ____________________________

Name and signature of Committee chairperson: _______________________________________

Names and signatures of the Committee:

_____________________________________

_____________________________________

_____________________________________

_____________________________________

_____________________________________